



Guidelines for poster presentations and e-poster presentations

If your abstract is accepted for presentation and publication you must bring a paper poster to the congress and upload an e-poster.

If your abstract is accepted for e-poster presentation only you do not have to bring a paper poster to the congress, you only need to upload an e-poster.

1. The golden rule

The scientific content of your poster is the most important determinant of its success, but an effective presentation of your data can significantly enhance the impact of your study!

2. Posters

Your poster needs to tell a story by itself as you will not be present at your poster or e-poster the whole time. Participants might visit the poster area also at other times or browse through the e-posters. The most effective poster is a concise one, i.e. include only essential data and text. Do not duplicate your abstract on the poster, but do display your conclusions clearly. *All abstracts are available via the ECNP Congress website (<http://2019.ecnp.eu>) and in the ECNP app.*

2.a Design

A poster is basically a visual expression of a scientific idea. Posters and/or e-posters should have eye-catching yet simple drawings, diagrams, graphs and/or photographs with a clean and attractive layout.

- Each (e-)poster must have a top banner indicating **poster number, the title of the abstract, the names of the authors and their affiliations.**
- All posters must be written entirely in English.
- Paper poster material must be prepared in advance and must be large enough to be viewed from a distance of 90 cm. Lettering should be at least 1.0 cm high for good visibility.

2.b Disclosure

ECNP requests poster presenters to disclose potential conflicts of interest regarding their current poster presentation at the bottom of their poster. This disclosure will allow the audience to take potential conflicts of interest into account when assessing the objectivity of the presentation. Potential conflicts of interest can involve: grants, honoraria, shares, paid positions on advisory boards, etc. Please note that if you do not have a conflict of interest, you should also explicitly mention this on your poster.

2.c Poster number

It is mandatory to put your poster number on the paper poster and the e-poster. The participants can find your poster using the poster numbers. **Please note that this is not your abstract number but your poster number!** (e-)Poster numbers have the format P.000 or EP.1000

3. Paper poster presenters

In the e-mail, you can find the date on which your poster has been scheduled. The posters can be viewed the whole day, but there are some special viewing times scheduled.

Mount your poster on the poster board*	Sunday, Monday, Tuesday: 8.30-10.30
Poster viewing (you are welcome to attend your poster board for discussion with participants, poster award jury walks around)	Sunday, Monday, Tuesday: 10.40-11.15
Poster Jam (oral presentations by selected poster presenters in the circle)	Sunday, Monday, Tuesday: 10.45-11.10
Poster session (please attend poster area for discussion with participants)	Sunday, Monday, Tuesday: ODD poster numbers: <u>12.15-13.00</u> EVEN poster numbers: <u>13.00-13.45</u>
Travel and Poster Award Ceremony	Sunday, Monday, Tuesday: 13.15-13.45
Remove poster material**	Sunday, Monday, Tuesday: 15.30-17.00



***Posters put up after 10.30 may not be taken into consideration for the ECNP Poster Award review. The posters will be checked a few times a day.**

****Posters not removed by the presenters at the set time will be removed by congress staff and thrown away on the same day. The 32nd ECNP Congress cannot accept liability for lost or damaged posters.**

Apart from the designated poster session where you will present your paper poster, presenters are free to meet participants and present their poster on one of the e-poster terminals in the poster area. (*note: the terminals are not available during the Poster Jam*)

3.a Handling the paper poster

- The format of the poster should be **minimum A0 size**, portrait style (118,9 cm high x 84,1 cm wide) with a **maximum of 140 cm high and 95 cm wide** (portrait style).
- Do not e-mail the paper poster in advance to ECNP but bring the hard-copy with you to the congress.
- Do not bring special lighting with you; the lighting in the poster area will be more than adequate for overall viewing.
- Presenting authors are responsible for hanging up and removing their posters themselves according to the schedule (materials are available at the Poster Service Desk). **During the congress, regular checks will be done if all posters are put up according to the schedule. If your poster is not mounted according to schedule, the related abstract will not be published in the journal *European Neuropsychopharmacology* (see chapter 5).**
- Staff will be available at all times to assist poster presenters.

4. E-poster presenters

There will be large e-poster terminals available for the e-poster presenters. Presenters are free to meet participants and present their poster on one of these terminals in the poster area. (*note: the terminals are not available during the Poster Jam.*) During the congress there will also be small e-poster terminals available at the e-poster corner for participants to browse through all the e-posters. E-posters must be uploaded before the congress to be visible at the terminals.

If your abstract is accepted for e-poster presentation only you do not have to bring a paper poster to the congress!

5. Publication in the journal

Abstracts accepted for publication will be published **after the congress** in a congress supplement to the journal *European Neuropsychopharmacology* **only if:**

- The presenting author attends the congress
and
- The poster is displayed from 10.30-15.30 in the poster area on the day of the poster presentation
and
- The presenting author presents the poster on the day and time on which the presentation has been scheduled. Eventual substitution of the presenter **MUST** be communicated and justified to ECNP.